

REPORT DOCUMENTATION

REPORT

REPORT NAME

Texas 2-Year Volunteer Retention Rate

REPORT SUMMARY

Should be run for a one year time period. The report will select volunteers Active 2 years prior to the chosen date range, and if a Discharge date is listed, they will be removed from the “Ending Volunteers” count.

REPORT FORMULA

Items are selected when they meet the following criteria:

1. Volunteer must have a sworn-in date and be active at least one day in the chosen date range.
2. Any volunteer with a discharge date will be listed.
3. On the last page of the report lists the total number of active volunteers (“Starting Volunteers”) and the number of those volunteers that remained active at the end of the two year period (“Ending Volunteers”); and provides a percentage of retained volunteers.

EXCEPTION REPORTS TO RUN TO RUN BEFORE RUNNING THIS REPORT

1. Active Volunteers – Missing Sworn Date – by Supervisor