

# REPORT DOCUMENTATION

## REPORT

### REPORT NAME

Texas PChV (Percent of Children Served with a Volunteer)

## REPORT SUMMARY

This report will list all Active Children for a date range, and their assigned volunteer. The last page of the report lists Total Children, and how many were served by a volunteer and how many without a volunteer.

PChV is the count that ODM asks for – NOT Volunteer Case Ratio (VCR).

To get the PChV percentage:

$(\text{Children with Volunteer} / \text{Total Children}) \times 100$

## REPORT FORMULA

Items are selected when they meet the following criteria:

1. The child has an assigned to program date.
2. The child is not closed OR the child is closed after the first date in the report range.
3. Supervisor and/or Volunteer is assigned to the child at least one day during the reporting period.

## EXCEPTION REPORTS TO RUN TO RUN BEFORE RUNNING THIS REPORT

1. Open Children – Missing Assigned to Program Date – by Supervisor
2. Assigned Supervisor (Paid Staff) – with No Assigned Child
3. Assigned Volunteer – with No Assigned Child