

REPORT DOCUMENTATION

REPORT

REPORT NAME

Texas VCR (Volunteer-Case Ratio)

REPORT SUMMARY

This report will list all Active Cases for a date range, and their assigned volunteer. The last page of the report lists Total Cases, and how many were served by a volunteer and how many without a volunteer.

To get the VCR percentage:

$(\text{Cases with Volunteer} / \text{Total Cases}) \times 100$

REPORT FORMULA

Items are selected when they meet the following criteria:

1. The case has a petition date.
2. The case is not closed OR the case is closed after the first date in the report range.
3. Supervisor and/or Volunteer is assigned on the case at least one day during the reporting period.

EXCEPTION REPORTS TO RUN TO RUN BEFORE RUNNING THIS REPORT

1. Active Children – No Petition – by Supervisor
2. Active Children – with Closed Petitions – by Supervisor
3. Assigned Supervisor (Paid Staff) – with No Assigned Child
4. Assigned Volunteer – with No Assigned Child