

LISTSERVS FOR CASA PROGRAM STAFF



Texas CASA hosts eight listservs, or group email discussion lists, for staff members of local CASA programs to share information, seek input from each other and build a strong, supportive network. Choose the list(s) that relate to your job role, and join in!

CASA EXECUTIVE DIRECTORS

This is a platform for CASA Executive Directors and Umbrella Program Directors in Texas to share information and ask questions that draw upon the collective wisdom of the group as peers in the CASA network.

TO JOIN, CONTACT:

Kelly Pratt, kpratt@texascasa.org

CASA PROGRAM DIRECTORS

This is a platform for CASA Program Directors in Texas to share information and ask questions that draw upon the collective wisdom of the Program Directors as peers within the CASA network.

TO JOIN, CONTACT:

Kelly Pratt, kpratt@texascasa.org

CASA VOLUNTEER COACHING & ADVOCACY STAFF

This is a space for local CASA program staff in Texas to share wisdom and seek advice on topics such as advocate retention, advocate coaching, documentation, best practices, well-being advocacy and more! Texas CASA also shares related events and resources via this group.

TO JOIN, CONTACT:

Lisa Briggs, lbriggs@texascasa.org

CASA FUND DEVELOPMENT STAFF

This group provides a platform for Executive Directors and fundraising staff to connect with each other to ask peer-to-peer questions, share ideas and resources, and support one another on fundraising-related issues. Texas CASA also shares related events and resources via this group.

TO JOIN, CONTACT:

Kara Hobbs, khobbs@texascasa.org

CASA RECRUITERS

This group is a platform to connect with other CASA recruiters, share recruitment materials, social media posts, event ideas, etc., get new energy, and ask peers what they've been doing. This group is designed to foster a community of support. Texas CASA also shares related events and resources via this group.

TO JOIN, CONTACT:

Lindsey Lee, llee@texascasa.org

LOCAL CFE PROGRAMS

This is a space for local CASA staff in Texas involved in Collaborative Family Engagement to share wisdom, seek advice on topics such as FAQ, embedding, training, tool use, documentation, best practices, and more! Texas CASA also shares related events and resources via this group.

TO JOIN, CONTACT:

The CFE Team, cfeteam@texascasa.org

CBC CATCHMENT AREA GROUP

These lists are organized by CBC Catchment Areas (CBC regions) and are for Executive Directors and/or their designee in a program. These groups are for discussion of issues related to Community-Based Care, its local implementation, and CASA services.

TO JOIN, CONTACT:

Ann Palmer, apalmer@texascasa.org

CASA TRAINERS

This group is for staff involved in training CASA volunteers to share resources, troubleshoot training challenges, and connect about training-related issues across the state. Texas CASA also shares related events and resources via this group.

TO JOIN, CONTACT:

Margaret Halpin, mhalpin@texascasa.org

INSTRUCTIONS

By default, you will receive an email for every group post. To change the frequency so you receive a daily email with all posts from that day, or an email for every 25 posts, whichever comes first, please contact the Administrator of your listserv.

To create a post from your email, send an email to the email address associated with the listserv. The subject line should be the topic you are posting about and the body should contain your information to share or a question.

To reply to the entire group from your email, click "Reply All" and respond to the post as you would in a normal email reply. (Please be mindful when using the "Reply All" function and avoid responses to the entire group such as "I would like to see that resource too.")

To reply to an individual within the group from your email, please contact that person directly by copying and pasting their email address instead of the group's email address.

To unsubscribe from a group, send a message to the Administrator of the group.

GUIDELINES

These groups create an important opportunity to share information and questions that draw upon the collective wisdom of our CASA network. Listservs are for the use of the network, and members of the group are the decision makers about content. We ask that you keep the following guidelines in mind:

- Each listserv has an inherent confidentiality within the group.
- Never share case specific information that identifies children or families.
- Do not forward a posted email outside the listserv or your own CASA program without the sender's permission. Never forward a posted email to a community partner (ex: CPS) without express permission.
- Keep all posts professional.
- Where there are questions, please refer to the Texas CASA Standards for compliance and direction prior to posting on the listserv, which will minimize misinformation.
- Avoid non-essential conversations – Only post topics or questions that you believe the entire group will have an interest in and/or be able respond to.
- Feel free to attach any program resources, documents or tools that you believe other network programs would find beneficial.
- Please use the listserv as a support among positions and programs within our CASA network.

PLEASE NOTE:

- For ED and PD listservs, Texas CASA will only enter the dialogue to address misinformation that could adversely impact the network.
- Collegiality is anticipated. However, Texas CASA may suspend or remove a person from a listserv over repeated violations of guidelines.
- Texas CASA staff are always happy to respond directly to questions, requests for resources or samples, to clarify CASA requirements or address any concerns through emails or phone calls.

