UPDATE ALL HIGHLIGHTED AREAS. ONCE FINALIZED, COPY AND PASTE THE TEXT INTO THE BODY OF AN EMAIL TO YOUR LOCAL MEDIA. INCLUDE A PROFESSIONAL HEADSHOT OF THE ED IF POSSIBLE.

IF YOU NEED ASSISTANCE WITH ANYTHING, INCLUDING IDENTIFYING YOUR LOCAL MEDIA, PLEASE CONTACT THE [TEXAS CASA COMMUNICATIONS TEAM](mailto:communications@texascasa.org). PLEASE SEND A LINK OR PDF OF ANY COVERAGE YOU GET. GOOD LUCK!

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**For Immediate Release Contact:**Date First name, last name and title

Phone (xxx) xxx-xxxx

Email xxxxxxx

**Executive Director of Your CASA Program Retires after ## Years**

CITY, Texas – ED’S FIRST AND LAST NAME, Executive Director of YOUR CASA PROGRAM, is officially retiring after leading the local volunteer advocacy program for ## years. Throughout ED’S LAST NAME’s tenure, YOUR CASA PROGRAM advocated for [## OF CHILDREN AND FAMILIES SERVED DURING ED’S TENURE (OR AN ESTIMATION)] children involved in the foster care system in coverage area.

“It’s truly been an honor to have been a part of such a deserving cause,” said ED’S LAST NAME. “Over my time here, I’ve seen our CASA volunteers make a truly monumental difference for children and families in our community.”

CASA volunteers with YOUR CASA PROGRAM are specially trained and appointed by judges to advocate for a child or sibling group while they are in the foster care system. They advocate for the child in court, school and other settings; and get to know everyone involved in the child’s life, including their parents, foster parents, teachers, doctors, family members and others.

CASA volunteers advocate first and foremost for children to be reunified with their parents whenever safe and possible. When reunification is not an option, they may advocate for the child to live with another relative or family friend. They can also advocate for the child to be placed in an adoptive home. In all cases, CASA volunteers are steadfast, consistent presences for the children they serve, making sure they are safe and have the resources and connections they need to grow and thrive.

“We will miss ED’S FIRST NAME! HIS/HER/THEIR ## years of leadership pushed our program towards bigger milestones and help us extend our impact,” said FIRST AND LAST NAME, BOARD PRESIDENT/PROGRAM DIRECTOR/ETC of YOUR CASA PROGRAM.

[USE THIS SPACE TO WRITE ~2 PARAGRAPHS ABOUT SPECIFIC WORK OR EFFORTS YOUR ED UNDERTOOK WHILE WORKING AT YOUR PROGRAM]

CHOSE ONE OF THE TWO SECTIONS BELOW DEPENDING ON WHAT IS APPROPRIATE FOR YOUR SITUATION

1. With ED’s Last Name retiring, Your CASA Program is in search of new Executive Director to lead their team. Until a new Executive Director is found, ACTING ED’S First and Last Name will serve as the Interim Executive Director of the CASA Program.
2. With ED’s Last Name retiring, NEW ED’s First and Last Name will be taking over as Executive Director of Your CASA program.

“I’m honored to have been selected to become the new Executive Director of YOUR CASA PROGRAM,” said NEW ED’s Last Name. “I look forward to continuing the amazing work done by PREVIOUS ED’S FIRST NAME and growing our program to make even more of a positive difference.”

If you are interested in becoming a CASA volunteer or would like to know more about YOUR CASA PROGRAM, visit BecomeACASA.org or CASA PROGRAM URL.

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