



STRENGTHENING THE VOICES OF CASA STATEWIDE

RFP: TBRI® Training & Implementation Provider

About Texas CASA:

Texas CASA (Court Appointed Special Advocates) is part of a national volunteer movement that began in 1977 in Seattle when a juvenile court judge conceived the idea of citizen volunteers speaking up for the best interests of children who are in foster care due to allegations of abuse or neglect. Today, the CASA movement has evolved into one of the largest volunteer organizations in the country. CASA volunteers are appointed by judges to watch over and advocate for these children in court, school and other settings; with the goal of reuniting children with their families whenever safe and possible. Volunteers stay with each case until it is closed with the goal of ensuring these children are kept safe and have the opportunity to thrive and grow.

Across Texas, local CASA volunteer advocacy programs with nearly 10,000 volunteers serve more than 20,000 children in 220 counties. Texas CASA is the statewide organization that provides funding, resources, training and support to these local programs to ensure they can operate effectively and seek out the best possible volunteers who will advocate passionately for the children and families they serve. Texas CASA is a registered 501(c)(3) organization with a mission to support local CASA volunteer advocacy programs and to advocate for effective public policy for children and families in the child protection system.

Texas CASA is an inclusive, welcoming and affirming organization that values, celebrates and actively seeks out diverse candidates. We are an equal opportunity employer and do not discriminate against any individual, employee or applicant on the basis of race, national origin, color, creed, sex, age, pregnancy, sexual orientation, gender identity, gender expression, disability, or veteran or citizenship status. People of all identities are encouraged to apply.

A. Scope of Request

Texas CASA is seeking to contract with a vendor to provide Trust Based Relational Intervention® (TBRI®) training to a select cohort of CASA program leadership in Texas over the course of one year. The two-part training and ongoing implementation support will center on TBRI® through a CASA advocacy and family engagement lens. The training will embed CASA advocacy principles when applicable so that children and youth that CASA is appointed to, and their families, are met with greater understanding, knowledge of trauma, and skills around empowering, connecting, and correcting.

The 10 CASA programs involved will be trained, coached and supported to embed TBRI® into their CASA advocacy and practices over a one-year period. CASA programs will also learn how to use TBRI® practices within their Collaborative Family Engagement (CFE) connection informed advocacy (or other family engagement approach).

Texas CASA will contract with an organization authorized by the Karyn Purvis Institute of Child Development as a TBRI® Ambassador to provide:

- 1) A trauma informed/TBRI® curriculum adapted specifically for CASA programs around the CASA advocacy model.
- 2) Two 1.5-day long training events, preferably in person, approximately six to nine months apart:
 - For 10 (ten) local CASA programs (to be selected by Texas CASA and vendor), who will each have up to three staff participate in the training and implementation process. (Approx. 30 people from the network at each of the training days.)
- 3) Coaching and support for implementation to the 10 (ten) CASA programs that attend the training.
- 4) Tools and resources to help embed CASA specific application of trauma informed services and advocacy, as well as family engagement principles. Resources will be made available to the 10 programs participating in training in the first year.

Additional Deliverables Include:

- 5) The vendor selected will work with Texas CASA to incorporate TBRI® into pre-service training, to the benefit of the entire CASA network in Texas.
- 6) The vendor selected will present on TBRI® at the Texas CASA annual conference in Galveston, on October 23, 2024 for 90 minutes, to an expected audience size of 200 people.

B. Locations

The work of this contract will be completed within Texas and virtually. The selected vendor will provide the TBRI® trainings to local CASA programs (from Texas only) at a location of the vendor's choice within Texas.

The selected vendor and Texas CASA will meet regularly virtually throughout the contract period to review contract deliverables and progress.

Additionally, the selected vendor will present at the Texas CASA Conference in Galveston, Texas, on October 23, 2024.

C. Deliverables and Duties

- Attend a contract kick off meeting with Texas CASA, for one hour virtually.
- Work with Texas CASA to advertise and select the ten local CASA programs who will participate in the TBRI® training and coaching for an initial one- year period, with the option of extending the contract up to three additional years (based on need/funding). If contract is extended, ten new programs will be selected to participate each year.
- Plan and host two 1.5 day training events, including a CASA specific TBRI® curriculum, logistics of location, catering, materials, registration, feedback surveys, etc.
- Provide coaching and support for TBRI® implementation to the CASA programs that attend training, which will include:
 - One hour per month, small group coaching; coaching to occur over the six-to-nine-month period, between the two trainings
 - To apply the learned concepts to CASA advocacy, including CFE

- May be virtual coaching
- Develop and share a variety of online and print tools and resources that cover a CASA specific application of trauma informed services and advocacy and inclusive of CFE (family engagement).
- Work with Texas CASA to incorporate TBRI® principles into the Texas CASA Pre-Service Training Curriculum, to the benefit of the entire CASA network in Texas.
- Present on TBRI® at the Texas CASA annual conference in Galveston, on October 23, 2024 for 90 minutes, to an expected audience size of 200 people.
- Meet with Texas CASA as requested to review contract progress and deliverables, virtually.

D. Minimum Qualifications

- Designated as a TBRI® Ambassador by the Karyn Purvis Institute of Child Development
- Two to three years of Collaborative Family Engagement (CFE) implementation, or other comparable family engagement advocacy approach
- Vendor must be able to demonstrate significant experience/understanding of the role of CASA volunteers
- Experience developing curriculum and leading in-person and virtual training and coaching sessions

E. Contract Term

This contract will commence in September 2024 for a one-year period, with the option of three one-year renewals, dependent on the need to further implementation and available funding. If contract is extended, ten new programs will be selected to participate each year.

F. How to Submit a Proposal

Please submit the following documents no later than close of business on **July 31, 2024**, to contracts@texascasa.org.

About the Proposed Work:

- A plan and timeline that describes how you will complete each of the deliverables described.
- A description or evidence of how you meet the minimum qualifications (each of the four listed above).

Sample of Work:

- A sample of your work that would be similar to the type of deliverables requested; this may include a TBRI® training agenda or presentation.

Fees and Quotation:

A firm estimate of the cost to complete the deliverables.

For questions regarding the contract or proposal, please email the Contracts mailbox at contracts@texascasa.org.

Selection will be completed by August 20, 2024, by a committee at Texas CASA. Responses will be reviewed and scored against the following criteria:

- Designated as a TBRI® Ambassador by the Karyn Purvis Institute of Child Development (30%)
- Two to three years of Collaborative Family Engagement (CFE) implementation, or other comparable family engagement advocacy approach (15%)
- Can demonstrate significant experience/understanding of the role of CASA, and can demonstrate relationship with CASA programs in Texas to optimize coaching (15%)
- Experience developing curriculum and leading in-person and virtual training and coaching sessions (10%)
- Quality of work plan (10%) (5% for plan for pre-service training/TBRI integration and 5% for plan to meet the other deliverables)
- Quality of sample of work (10%)
- Cost (10%)

= 100%